

* Bu belge üzerinde deęişiklik yaparak doldurma yapmayınız. Bu belgenin boş hali web sayfasında Personel Ders Verme Hareketlilięi- Belgeler ve Formlar menüsünde mevcuttur .

** Üst bilgi kısmında *Participant's name* yazan yere mutlaka adınızı ve soyadınızı yazınız.

Mobility Agreement Staff Mobility For Teaching¹

Planned period of the teaching activity: from [day/month/year] till [day/month/year]
Planlanan öğretim faaliyeti günlerini yazınız.

Duration (days) – excluding travel days: (Seyahat günleri hariç süre (gün olarak)- faaliyet 5 gün ise 5 veya 2 days yazılır)

The teaching staff member

Last name (s)		First name (s)	
Seniority ²	<10 yıl ise "Junior" 10-20 yıl ise "Intermediate" >20 yıl ise "Senior" yazınız	Nationality ³	TR
Gender [Male/Female]		Academic year	20../20..
E-mail			

The Sending Institution/Enterprise⁴

Name	IZMIR DEMOKRASI UNIVERSITESI		
Erasmus code ⁵ (if applicable)	TR IZMIR09	Faculty/Department	
Address	Üçkuyular Mah. Gursel Aksel Bulv. No:14 35140 Karabaęlar - İzmir	Country/ Country code ⁶	Turkey/792
Contact person name and position	Bölüm koordinatörünüzün Adı soyadı yazınız.	Contact person e-mail / phone	Yan kutucuęa yazdığınız kişinin e-mail ve telefonu yazınız.
		Size of enterprise (if applicable)	<input type="checkbox"/> <250 employees <input checked="" type="checkbox"/> >250 employees

The Receiving Institution

Name	Gidilecek Üniversite Adı	Faculty/Department	Gidilecek Üniversitede faaliyeti kabul eden fakülte ve bölüm bilinmiyorsa boş bırakılabilir.
Erasmus code (if applicable)	Gidilecek Üniversitenin Erasmus KODU		
Address	Gidilecek Üniversitenin ADRESİ	Country/ Country code	Gidilecek Ülke
Contact person name and position	Gidilecek Üniversitede irtibat Kişisi: ad/soyad ve pozisyon	Contact person e-mail / phone	Gidilecek Üniversitede irtibat kişisi e-mail ve telefonu

For guidelines, please look at the end notes on page 3.

Section to be completed BEFORE THE MOBILITY

I. PROPOSED MOBILITY PROGRAMME

Main subject field⁷: **Çalışma alanları ISCED kodlar tablosunda yer almaktadır.**

Level (select the main one): Short cycle (EQF level 5) ; Bachelor or equivalent first cycle (EQF level 6) ; Master or equivalent second cycle (EQF level 7) ; Doctoral or equivalent third cycle (EQF level 8) **Hangi düzeyde ders verileceği ile ilgili kutucuk işaretlenerek belirtilmelidir**

Number of students at the receiving institution benefiting from the teaching programme: **Faaliyete katılacak öğrenci sayısı (tahmini)**

Number of teaching hours⁸: **Verilecek toplam ders saati (min. 8 saat olmalıdır)**

Language of instruction: **Öğretim dili yazılır.**

Overall objectives of the mobility: Bu alana hareketliliğin genel hedefleri yazılır.

ÖRNEK:

- To enhance the cooperation between IDU and University.
- To gain international experience in an intercultural environment and to gather know-how.
- To contribute to the scientific and educational cooperation between the two institutions.
- To discuss possibilities of future cooperation.

Added value of the mobility (in the context of the modernisation and internationalisation strategies of the institutions involved): Bu alana hareketliliğin ilgili kurumlara/personelere katacağı değer yazılır.

ÖRNEK:

- To promote the international academic networks.
- To foster the exchange possibilities between both institutions with a view to increasing modernisation and internationalisation.

Content of the teaching programme: : Bu alana hareketlilik kapsamındaki faaliyetler yazılır.

Day 1:

Day 2:

Day 3:

Day 4:

Day 5:

Ders verme faaliyetinin geçerli bir faaliyet sayılabilmesi için; **faaliyet en az 2 günü ve 8 saati kapsmalıdır. Hazırlanacak öğretim programında ders konuları, gün ve saatleri ile birlikte açıkça belirtilmek zorundadır.**

ÖRNEK 1:

Following courses will be given at the host institution:

10.05.2021 (5 hours) : Data processing

11.05.2021 (3 hours): Data interpretation

ÖRNEK 2:

1st Day: (10.05.2021) Introduction to general geology (1 hour)

2nd Day: (11.05.2021) Introduction to geophysics engineering (1 hour)

3rd Day: (12.05.2021) Lecturing on data processing (2 hours)

4th Day: (13.05.2021) Lecturing on data interpretation (2 hours)

5th Day: (14.05.2021) A brief conclusion of analysing the collected land data (2 hours)

Expected outcomes and impact (e.g. on the professional development of the teaching staff member and on the competences of students at both institutions):

Bu alana hareketlilikten beklenen çıktı/sonuç ve etki yazılır.

ÖRNEK:

- To experience teaching in a different institution and improve academic sufficiency.
- To develop cooperation links in order to increase mobility between students and staff.

II. COMMITMENT OF THE THREE PARTIES

By signing⁹ this document, the teaching staff member, the sending institution/enterprise and the receiving institution confirm that they approve the proposed mobility agreement.

The sending higher education institution supports the staff mobility as part of its modernisation and internationalisation strategy and will recognise it as a component in any evaluation or assessment of the teaching staff member.

The teaching staff member will share his/her experience, in particular its impact on his/her professional development and on the sending higher education institution, as a source of inspiration to others.

The teaching staff member and the beneficiary institution commit to the requirements set out in the grant agreement signed between them.

The teaching staff member and the receiving institution will communicate to the sending institution/enterprise any problems or changes regarding the proposed mobility programme or mobility period.

The teaching staff member

Name:

Signature: **İmza atmayı unutmayınız.**

Date:

The sending institution/enterprise

Name of the responsible person: Assit. Prof. Dr. Sıla Turaç BAYKARA

Signature: **İmzalanması için UİK'ne iletiniz.**

Date:

The receiving institution

Name of the responsible person:

Signature:

Date:

IDU'daki imzalar tamamlandıktan sonra imza için karşı kuruma iletiniz ve belgenin her iki kurumca imzalı son halini UİK'ne iletiniz.

¹ Adaptations of this template:

- In case the mobility combines teaching and training activities, **this template** should be used and adjusted to fit both activity types.
- In the case of mobility between **Programme and Partner Country HEIs**, this agreement must be always signed by the staff member, the Programme Country HEI and the Partner Country HEI (three signatures in total).
- In the case of **invited staff from enterprises to teach in Partner Country HEIs**, this agreement must be signed by the participant, the Programme Country HEI as beneficiary; the Partner Country HEI receiving the staff member and the Programme Country enterprise (four signatures in total). An additional space will be added for signature of the Programme Country HEI organising the mobility.
- For **invited staff from enterprises to teach in Programme Country HEIs**, it will be sufficient with the signature of the staff member, the Programme Country HEI and the sending organisation (three signatures in total, same as in mobility between Programme Countries).

² **Seniority:** Junior (approx. < 10 years of experience), Intermediate (approx. > 10 and < 20 years of experience) or Senior (approx. > 20 years of experience).

³ **Nationality:** Country to which the person belongs administratively and that issues the ID card and/or passport.

⁴ Any Programme or Partner Country enterprise or, more generally, any public or private organisation active in the labour market or in the fields of education, training and youth .

⁵ **Erasmus Code:** A unique identifier that every higher education institution that has been awarded with the Erasmus Charter for Higher Education receives. It is only applicable to higher education institutions located in Programme Countries.

⁶ **Country code:** ISO 3166-2 country codes available at: <https://www.iso.org/obp/ui/#search>.

⁷ The [ISCED-F 2013 search tool](http://ec.europa.eu/education/tools/isced-f_en.htm) (available at http://ec.europa.eu/education/tools/isced-f_en.htm) should be used to find the ISCED 2013 detailed field of education and training.

⁸ A minimum of 8 teaching hours per week (or any shorter period of stay) has to be respected. If the mobility lasts longer than one week, the minimum number of teaching hours for an incomplete week shall be proportional to the duration of that week. If the teaching activity is combined with a training activity during a single period abroad, the minimum is reduced to 4 teaching hours per week (or any shorter period of stay). There is no minimum number of teaching hours for invited staff from enterprises.

⁹ Circulating papers with original signatures is not compulsory. Scanned copies of signatures or electronic signatures may be accepted, depending on the national legislation of the country of the sending institution (in the case of mobility with Partner Countries: the national legislation of the Programme Country). Certificates of attendance can be provided electronically or through any other means accessible to the staff member and the sending institution.